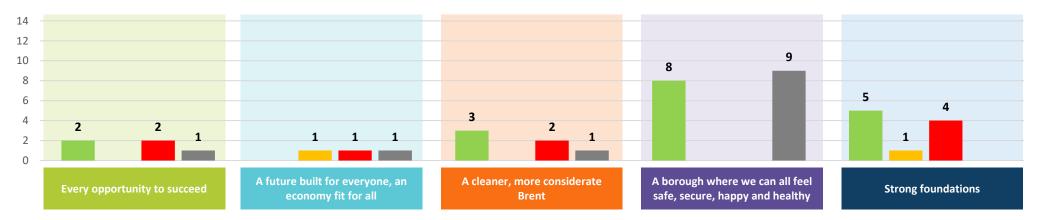


Corporate Performance Report September 2020 Borough Plan Performance Summary – Quarter 1 (April 2020 to June 2020)

All KPIs



KPIs for the Year 2 Delivery Plan



KPIs for Borough Plan Service Delivery Priorities





Corporate Performance Report September 2020 Borough Plan Performance Summary – Quarter 1 (April 2020 to June 2020)

Key for Performance Tables (all priorities)

Unless otherwise defined, performance information is assessed using the following tolerances to give a RAG rating:

Green	At target or exceeding target
Amber	0.01% - 5% outside target*
Red	Greater than 5% outside target*
Contextual	No target set
n/a	Data not available

^{*}please note some indicators are set at a 10% tolerance due to national requirement

The KPIs covering the Borough Plan service delivery priorities also have an indicator to show how the KPI is performing against target compared to the previous quarter:

A	Performance has improved since previous quarter					
_	Performance is the same as previous quarter					
▼	Performance has declined since previous quarter					
Data for previous quarter not available						

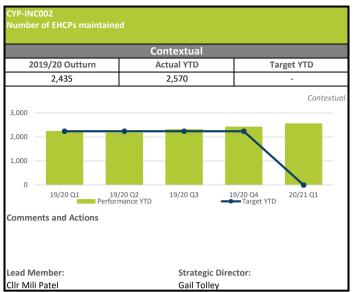


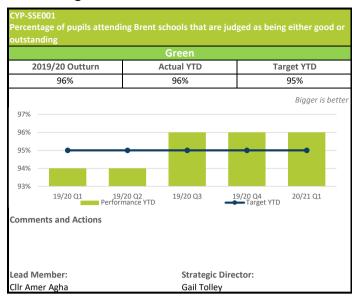
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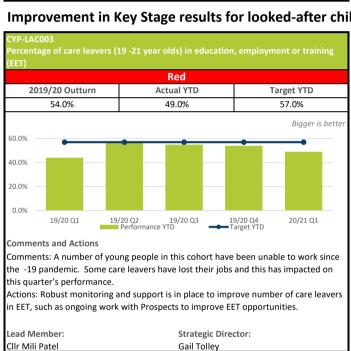
Every opportunity to succeed

Improvement in Key Stage results for boys of Black Caribbean heritage





Improvement in Key Stage results for looked-after children and care leavers



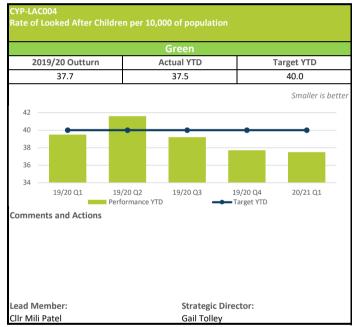


Comments: The percentage of LAC with 3 or more placement moves has increased since April 2020 as the overall number of LAC has decreased. There have been some recent placement moves related to COVID-19 restrictions where young people would not adhere to placement rules, resulting in providers terminating their placements. Actions: The LAC and Permanency Service have tightened up monitoring and tracking processes and provided clarity to social workers on expected standards of practice for placement moves. New processes for requesting the resources for placement moves through the Children's Placement Panel are also supporting better and more integrated oversight.

Lead Member: Strategic Director: Cllr Mili Patel Gail Tolley

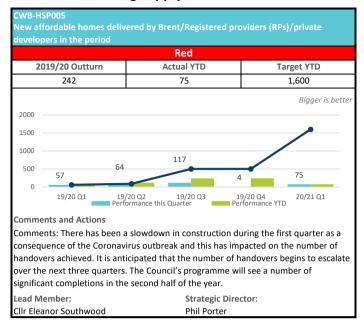
20.0% 15.0% 10.0% 5.0% 0.0%

Comments and Actions

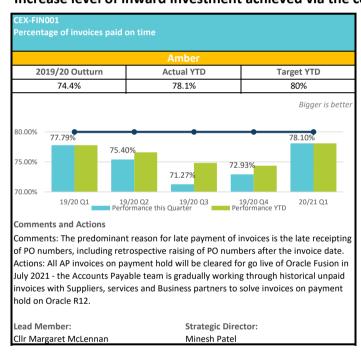


A future built for everyone, an economy fit for all

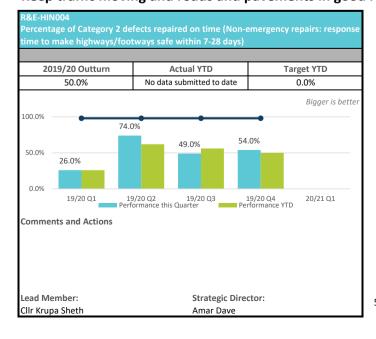
Increase in housing supply

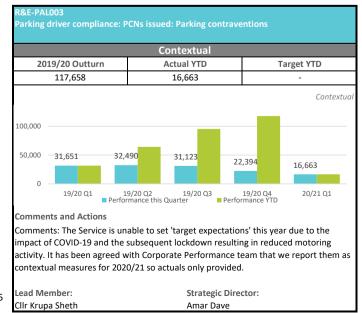


Increase level of inward investment achieved via the council



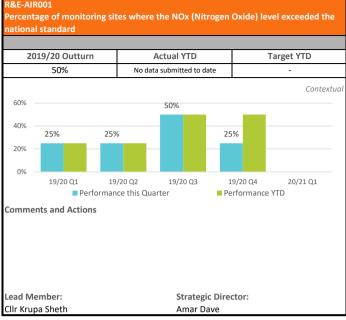
Keep traffic moving and roads and pavements in good repair





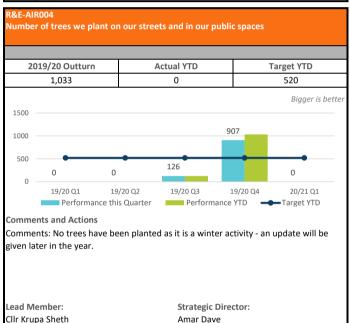
A cleaner, more considerate Brent

Improvement in air quality

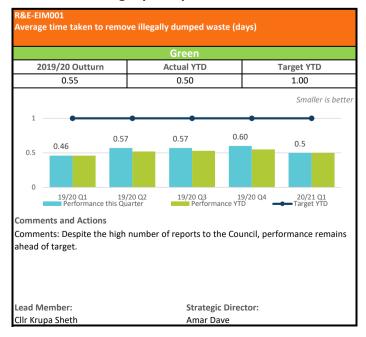




rcentage of monitoring sites where the PM10 (Particulate Matter up to 10 icrometres in size) level exceeded the national standard 2019/20 Outturn Actual YTD Target YTD 50% No data submitted to date Contextua 60% 40% 25% 25% 25% 20% 0% 20/21 01 19/20 01 19/20 02 19/20 03 19/20 04 Performance this Quarter ■ Performance YTD **Comments and Actions** Lead Member: Strategic Director: Cllr Krupa Sheth Amar Dave



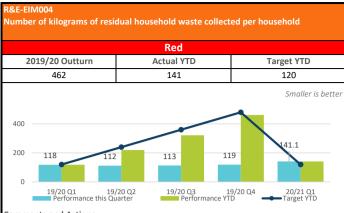
Reduction in illegally dumped rubbish





A cleaner, more considerate Brent

Reduction in illegally dumped rubbish



Comments and Actions

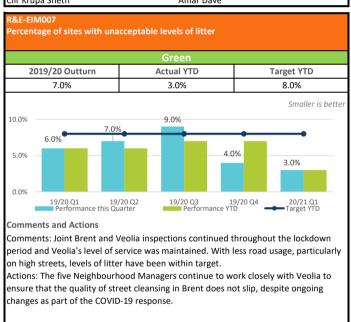
Lead Member:

Cllr Krupa Sheth

Comments: The COVID-19 lockdown caused residents to be at home the majority of the time. This meant waste which would normally end up in the commercial waste stream from offices and restaurants has moved to the residential waste stream to be collected by Brent Council. This is the situation across the country due to the large scale changes in normal living arrangements.

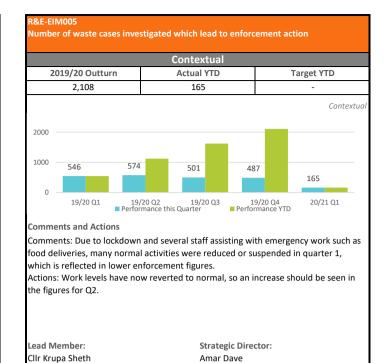
Actions: Due to the continued increase in residents working from home, it is not known to what extent residual waste levels will continue to be higher than previous years. This situation will continue to be monitored closely.

Lead Member: Strategic Director: Cllr Krupa Sheth Amar Dave

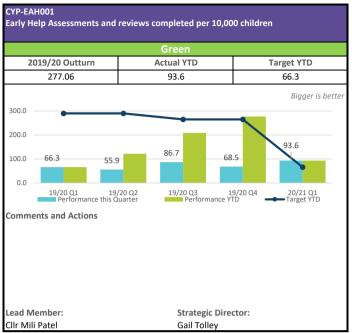


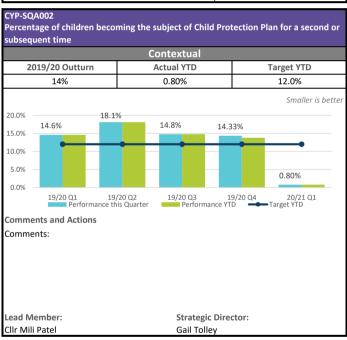
Strategic Director:

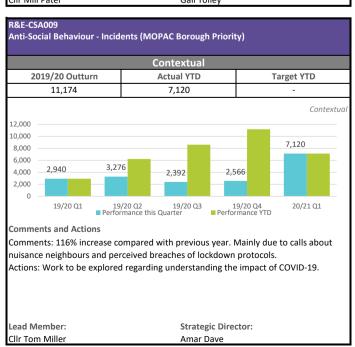
Amar Dave

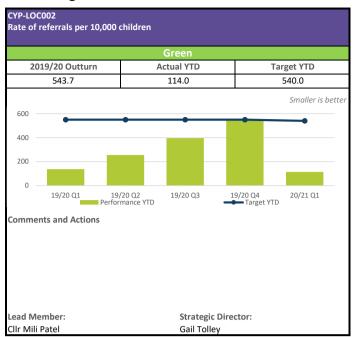


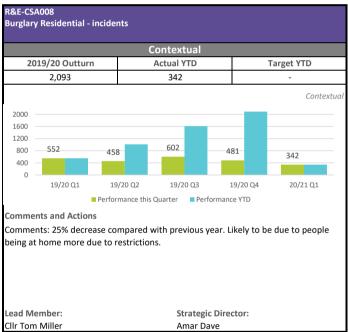
Reduction in anti-social behaviour, the risk of harm and re-offending



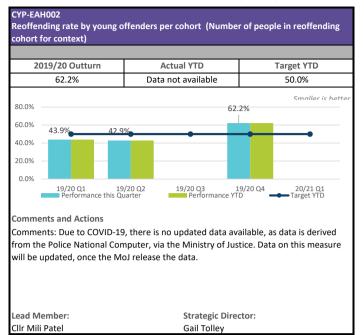


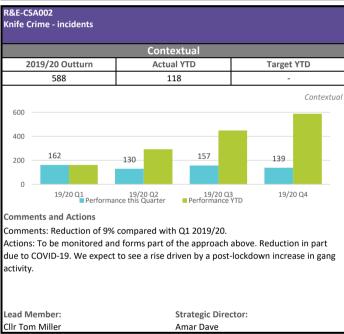


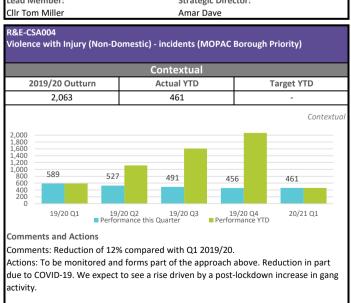




Reduction in violent crime, including gang and knife crime





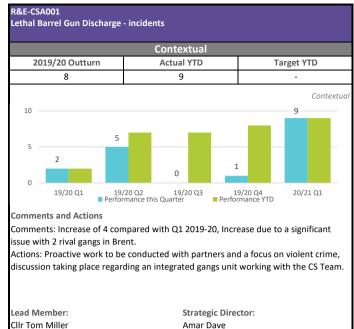


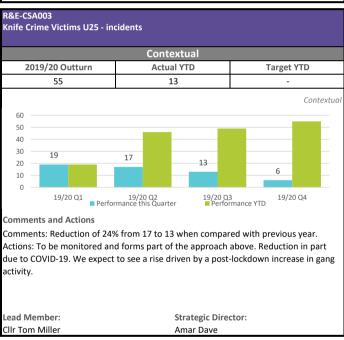
Strategic Director:

Amar Dave

Lead Member:

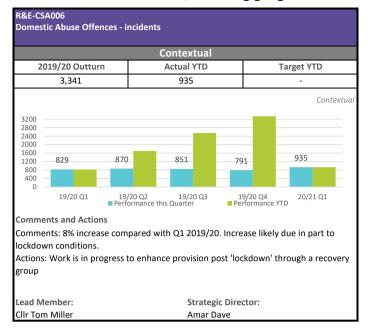
Cllr Tom Miller

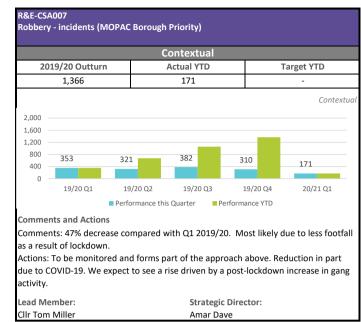




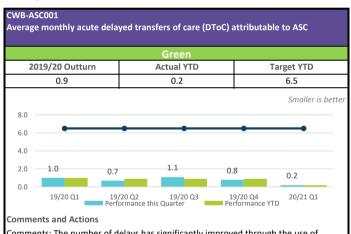


Reduction in violent crime, including gang and knife crime





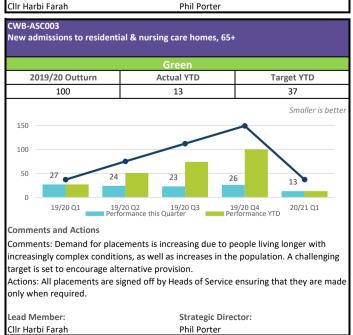
Support our most vulnerable adults, enabling them to choose and control the services they receive, remain independent and lead active lives

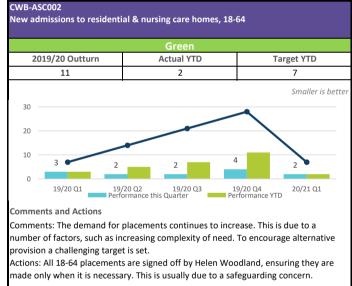


Comments: The number of delays has significantly improved through the use of Homefirst, the Handyperson scheme and Housing Hospital Service.

Actions: Daily DToC meetings, robust escalation procedures with Trusts and the CCG and 7 day working in conjunction with better triage of referrals, have all contributed to a maintaining a marked decrease in the DToC figure.

Strategic Director: Lead Member: Phil Porter





Lead Member: Strategic Director: Cllr Harbi Farah Phil Porter

The outcome of short-term services: sequel to service (REABLEMENT) 2019/20 Outturn **Actual YTD** Target YTD 92.6% 75.0% 85.2% Biaaer is bette 100.0% 86.0% 89.6% 92.6% 82.3% 20/21 Q1 19/20 Q1 19/20 Q2 19/20 Q3 19/20 Q4
Performance this Quarter Performance YTD

Comments and Actions

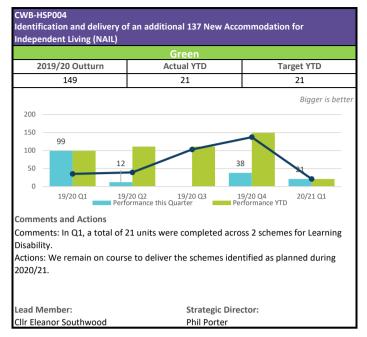
10

Comments: IRRS numbers are steadily increasing and the service is continuing to

Actions: Uptake has been supported by the introduction of Homefirst, allowing those who will not benefit from Reablement to receive Homefirst instead meaning the service can be directed at those who will benefit from it most.

Lead Member: Strategic Director: Cllr Harbi Farah Phil Porter

Support our most vulnerable adults, enabling them to choose and control the services they receive, remain independent and lead active lives



Strong foundations

Enable more residents to get online

CDS-HUB002

Percentage of Community Hub customers that are more confident in using online services

		Green				
2	2019/20 Outturn	Actual YTE		Target YTD		
	74.0%	92.0%				
		•		3	Bigger is	better
95%					92%	
85%						
8370		74%	76	%		
75%	71%	74%				_
65%						
0370	19/20 Q1 19 Performance this Q	/20 Q2 19/20 Q: uarter Peri	3 1 formance YT	9/20 Q4 D	20/21 Q1 Target YTD	

Comments and Actions

Comments: The results here are much higher than the target as a large percentage of queries we get over the phones are related to accessing food support through foodbanks by providing foodbank vouchers which can be successfully achieved with each and every call.

Lead Member: Strategic Director: Cllr Eleanor Southwood Peter Gadsdon

DS-WEB006

By the end of 2020/21 the website will conform to Web Content Accessibility Guidance (WCAG) standards and will comply with the Web Accessibility Directive with a rating of 75 ot of 100 of above.

2019/20 Outturn	Actual YTD	Target YTD
0	76	75
80 —		Bigger is better
75 —	•	
70 — Darfari	20/21 Q1	and VTD

Comments and Actions

Comments: During Q1 there was a concerted effort to fix the necessary aspects of the current website that were not compliant. This was recognised in the Sitemorse Council accessibility quarterly rankings, which saw Brent Council's website climb 154 places to 54th best performing website for accessibility. This also made it the 2nd best performing London website for accessibility.

Actions: Work is ongoing across the site to ensure we are compliant by September. We are also working with service teams to bring any Brent microsites up to standard and talking with third parties to look at what we can do to ensure they are compliant.

Lead Member: Strategic Director: Cllr Margaret McLennan Peter Gadsdon

CDS-WFB005

Satisfaction with the Brent website will increase year on year, with the user experience of the website overall rated at more than 60% by visitors surveyed by end of 2021.

2019/20	Outturn	Α	ctual YTD		Tar	get YTD	
57.0	0%		60.2%		(50.0%	
				•		Bigger is be	etter
65.0%							_
60.0%			•				_
55.0%					_		
50.0%							
	Perfor	mance YTD	20/21 Q1	-	■Target YTD		

Comments and Actions

Comments: The top 3 services that had a high percentage of satisfied web experiences were Bins, rubbish and recycling, Benefits and Council Tax and Housing. Overall, positive responses focused on how easy to use with clear information and it was easy to complete their task (finding info, filling form or payment). Areas of improvement were account access (specifically trouble with passwords) and the web chat being unavailable or too busy. Responses relating to COVID-19 accounted for just 2% of those received and these largely focused on lack of information/guidance surrounding COVID-19.

Actions: COVID-19 information was regularly updated and refined in response to comments received by residents, and we have seen a reduction in negative experience in this area. During 2020-21 we will be undertaking significant changes across the website and portal which will have a significant impact on the user experience, with a move away from Agilisys, the introduction of a new registration and sign in process, a new CMS and the development of forms.

Lead Member: Strategic Director: Cllr Margaret McLennan Peter Gadsdon

CDS-WEB007

25% increase in the number of transactions undertaken online across the website (non-logged in state) by 2021

		Green		
2019/20 Outt	urn	Actual YTD		Target YTD
58,948		34.6%		25.0%
				Bigger is bette
40.0%				
30.0%				
20.0%		•		
10.0%				
0.0%				
	Performan	20/21 Q1 ce YTD	-	Target YTD

Comments and Actions

Comments: Due to the number of forms and systems that forms from our website go into, we are tracking traffic to forms on our site this year. There has been a significant spike in traffic to forms across the site in Q1 however, this is predominantly due to Covid, and an increase in Grant and Benefit applications processed through the site in this period.

Actions: During 2020-21 we will be upgrading the website with the aim of making transactional actions quicker and easier to complete by the user. The outputs from this wont really be felt until 2021-22 but in doing this, we will start to implement tighter controls around the creation of forms and introduce new design principles the make forms simpler and easier to understand for our users.

Lead Member: Strategic Director:
Cllr Margaret McLennan Peter Gadsdon

Strong foundations

Enable more residents to get online



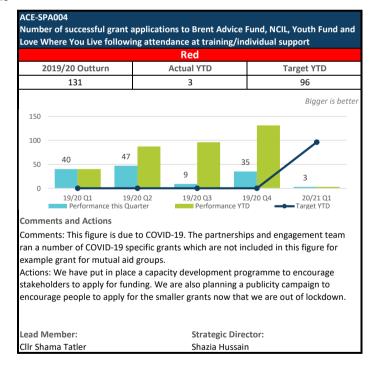
Comments: Throughout Q1 the main issues stated as why visitors had to contact us after visiting our site was to access their account (Council Tax, Benefits and Parking) the web chat being unavailable or too busy and to report missed bin collections or raise issues around Green Garden waste. COVID-19 appears to have impacted this more. With people trying to isolate and unable to come into the Civic there was greater reliance on the website and more frustration when they weren't able to do what they needed, or subsequently contact us.

Actions: During 2020-21 we will be undertaking significant changes across the design and structure of the website and portal which will have a significant impact on the user experience. The introduction of a new registration and sign in process will make it easier for people to reset passwords and we will be piloting a new Web Advisor chat service.

Lead Member: Strategic Director: Cllr Margaret McLennan Peter Gadsdon

Building more services around residents and their needs



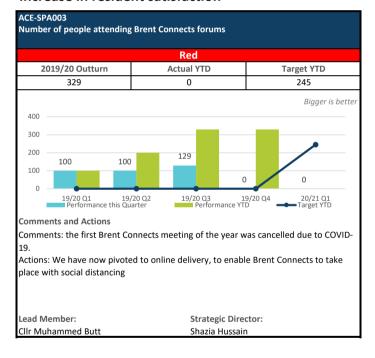


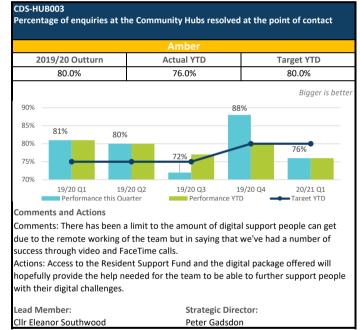
Strong foundations

Building more services around residents and their needs



Increase in resident satisfaction





Every opportunity to succeed

CEX-HRE002 Number of	apprentice	ships in the Co	ouncil	Comments & Actions Comments: Unfortunately due to COVID-19 we have had to place some of apprenticeships on hold until things stabilise within the work place. This is due to the on the job part of the training becoming difficult to deliver. We now deliver over 25
чть 46				different apprenticeships from levels 2-7. This is part of the strategy to align apprenticeships to address key skill shortage areas within the Council. We currently have 14 staff apprenticeships in addition to the 50.
Q1 20-21	46	Q4 19-20	50	
Q3 19-20	51	Q2 19-20	44	
			Contextual	
19/20 Outtu	rn: 50			

R&E-ESK001 Comments & Actions Comments: Provision has been impacted by COVID-19, delivery switched to online **Brent Starts Achievement Rate** learning. Some learners weren't able to continue with course due the lockdown. Final results will be available Oct 2020 for the 19-20 academic year. Actions: Moved from face to face to on-line delivery. With agreement from GLA 91.0% change learning aims to Rapa. Maximise achievements via on-line assessment and YTD Q1 93% 93.7% 19-20 20-21 Q3 94.8% 93.2% 19-20 Target YTD: 93% Bigger is better 19/20 Outturn: 93.7%

Cllr Margaret McLennan Debra Norman

	ent and Appr orks and The	•	outcomes /Hub service)	Comments & Actions Comments: The Living Room/Community Hubs have supported 13 outcomes in addition. The start of the financial year coincided with the COVID-19 pandemic. This has impacted the number and types of jobs and apprenticeships. Evidence suggests that in Brent there are currently 30% of vacancies than pre-Covid. Some positive
YTD Q1 20-21 Q3 19-20	28 Q4 332 228 Q2 166			signs of vacancies for the next quarter that the team is recruiting to. Actions: We have registered 700+ new residents. Brent Works have hosted a number of employer webinars in sectors needing support. We are planning SBWA's in Care, Construction, Warehouse and Retail (Spring 2021) We have a good number of vacancies with September starts. We have also had an increase in job starts in August 2020.
Target YTD: 40 Bigger is better 19/20 Outturn: 272			Bigger is better	

Cllr Amer Agha

Cllr Amer Agha Amar Dave

Amar Dave

A future built for everyone, an economy fit for all

	ge of relevant		eing procured g Wage policy	Comments & Actions Comments: The on-going review of the contracts register database continues to result in the increase in the number of valid LLW compliant contracts.
YTD Q1 20-21 Q3 19-20	99% 99%	99% Q4 19-20 Q2 19-20	99% 91%	
Target YTI 19/20 Out			Bigger is Better	

	Percenta were invi	ge of tenders i	n which lo	cal businesses	Comments & Actions Comments: The procurement team have now formally incorporated the inclusion and invitation of local suppliers into all future procurements where appropriate.
A	YTD Q1 20-21 Q3 19-20	100% 50%	Q4 19-20 Q2 19-20	60% 100%	
	Target YTD: 70% Bigger is Better 19/20 Outturn: 78%		ыgger is Better		

Cllr Margaret McLennan Peter Gadsdon

Clir Mar	garet McLer	ınan				Peter Gadsdon
	_	ge of tenders i ted and then _l		cal businesses d	Comments & Actions Comments: Procurement will look to maintain performance.	
	YTD	что 44%				
*	Q1 20-21 Q3 19-20	44% 100%	Q4 19-20 Q2 19-20	100% 67%		
	Target YTD: 30% Bigger is Better 19/20 Outturn: 75%			Bigger is Better		
Cllr Mar	garet McLer	nnan		<u> </u>		Peter Gadsdon

Comments: Procurement are working with Employment Skills and Enterprise to Percentage of such tenders local businesses were successful in, either outright in being awarded the contract or used within the conduct training sessions with the local supplier base on responding to supply chain of the non-local business opportunities. YTD Q1 0% 50% 20-21 0% 33% Target YTD: 30% Bigger is Better 19/20 Outturn: 35%

A future built for everyone, an economy fit for all

CWB-HMA001 Average re-let time for properties with major voids works (calendar days) YTD Q1 20-21 Q3 19-20 Q1 20-21 Q3 19-20 26 Q2 19-20 Smaller is better Common Commo

19/20 Outturn: 74

CWB-HMA008

Comments & Actions

Comments: We were successful in maintaining a voids service during the COVID-19

lockdown. Interim measures were in place to keep staff and contractors safe. This
included specialist cleans which added additional time to the process however, time
taken to complete works was still under target. However, as we were unable to let

properties over a period of two months due to the lockdown, this time has impacted on turnaround times and we will continue to see this into quarter two. The combination of properties void pre-lockdown and new properties becoming void during this period has created a backlog of viewings and sign ups that can usually occur while works are being completed.

Actions: Additional resources have been allocated to help clear the backlog of properties to be let. In addition, there has been a review of the CRM process to create efficiencies in the lettings process.

Average re-let time for properties with minor Comments: We were successful in maintaining a voids service during the COVID-19 lockdown. Interim measures were in place to keep staff and contractors safe. This voids works (calendar days) included specialist cleans which added additional time to the process however, time taken to complete works was still under target. However, as we were unable to let properties over a period of two months due to the lockdown, this time has impacted on turnaround times and we will continue to see this into guarter two. The combination of properties void pre-lockdown and new properties becoming void 01 during this period has created a backlog of viewings and sign ups that can usually 89 50 20-21 occur while works are being completed. 14 26 Actions: Additional resources have been allocated to help clear the backlog of properties to be let. In addition, there has been a review of the CRM process to create efficiencies in the lettings process. Taraet YTD: 28 Smaller is better 19/20 Outturn: 43

Cllr Eleanor Southwood Phil Porter Cllr Eleanor Southwood Phil Porter

	005 Assessment - Rover six storeys h		ded Actions for	Comments & Actions Comments: 100% compliance.
YTD	10	0.0) %	
Q1 20-21 Q3 19-20	100% 94.2%	Q4 19-20 Q2 19-20	100% 93.6%	
	TD: 100% utturn: 100%		Bigger is better	
eanor South	hoow			Ph

CWB-HMA007
Percentage of properties with a valid Fire Risk Assessment, in line with cyclical date for reinspection

YTD

100%

Q1
20-21
100%
Q3
100%
Q3
19-20
19-20
100%

Target YTD: 100%

Bigger is better
19/20 Outturn: 100%

Cllr Eleanor Southwood Phil Porter Cllr Eleanor Southwood Phil Porter

Percenta certifica	ige of propertie te	s with a va	alid gas
YTD	98	3.20)%
Q1 20-21	98.2%	Q4 19-20	98.72%
Q3 19-20	99.80%	Q2 19-20	99.69%
Target YT 19/20 Ou	D: 100% tturn: 98.72%		Bigger is better

Comments & Actions

Comments: Performance has been adversely affected by lockdown in that we had higher rates of refused access to properties as households were shielding or understandably concerned about COVID-19. Brent surveyors and contractors observed all public health protocols during this time and continue to do so now. As restrictions have been lifted we are working with households to gain access to carry out these safety checks.

Actions: We continue to with Housing Management to make contact with the hard to access properties to reduce the backlog without court intervention. During lockdown the Council ceased the EPA court access procedure. This will recommence from the end of August 2020 to help address the backlog over several months.

Number of households (families & singles) in Temporary accommodation (TA)

2,099

Q1
20-21
20,099
Q3
Q3
2,097
Q2
19-20
Q3
2,075

Target YTD: 2,050
19/20 Outturn: 2,132

Comments & Actions

Comments: The number of households being moved out of TA into social housing has decreased in Q1, due to the impact of the COVID-19 lockdown. However, moves have now recommenced and the projected supply of social housing is good, meaning that allocations will increase, and so TA numbers will continue to decrease. Actions: Monitor the number of placements of households from TA into social housing to ensure it is in line with 2020/21 lettings plan

Cllr Eleanor Southwood Phil Porter Cllr Eleanor Southwood Phil Porter

Number of households in non-self-contained Bed & Breakfast (B&B) YTD Q1 20-21 91 19-20 19-20 19-20 19-20 Smaller is better 19/20 Outturn: 101

Comments & Actions

Comments: The majority of people living in non self contained B&B, are single people. Although this cohort are not the rough sleepers and single homeless people who were accommodated during the lockdown, the single homeless team have been under a lot of pressure and seen an increase in demand generally, leading to high volume of people being placed in emergency accommodation

Actions: Secure appropriate move on accommodation for single homeless people currently in B&B. Ensure flow into B&B is prevented by making appropriate referrals to the SHPS service.

Percentage of homelessness prevented and relieved

ents & Actions

Comments: Successful use of the find your home scheme continues to ensure that households housing needs are being met through securing suitable accommodation in the private rented sector, before the main duty is accepted.

Actions: Continue to use Find Your Home and other homelessness preventative schemes to maintain levels of prevention and relief.

Cllr Eleanor Southwood Phil Porter Cllr Eleanor Southwood Phil Porter

A future built for everyone, an economy fit for all

Number of Houses of Multiple Occupation Comments: The Additional HMO Licenses that had expired at the end of 2019 are now being processed and we expect the number of licenced HMOs to be nearer licensed within the borough 3,000 by the end of Q2 once these have been reissued. YTD Q1 20-21 19-20 Target YTD: 2,412 Bigger is better 19/20 Outturn: 1,715

Parking driver compliance: PCNs issued: CCTV bus Comments: The Service is unable to set 'target expectations' this year due to the impact of COVID-19 and the subsequent lockdown resulting in reduced motoring lane activity. It has been agreed with Corporate Performance team that we report them as contextual measures for 2020/21 so actuals only provided. 2,003 YTD Q1 2,003 20-21 2,928 2,565 19-20 Contextual 19/20 Outturn: 9.365

Cllr Fleanor Southwood Phil Porter Cllr Krupa Sheth Amar Dave

R&F-PALOO Comments & Actions Parking driver compliance: PCNs issued: CCTV Comments: The Service is unable to set 'target expectations' this year due to the impact of COVID-19 and the subsequent lockdown resulting in reduced motoring moving traffic activity. It has been agreed with Corporate Performance team that we report them as contextual measures for 2020/21 so actuals only provided. 8,588 YTD Q1 8,588 10,812 20-21 13.463 16.514 Contextua 19/20 Outturn: 56,569

R&E-PLA001 Comments & Actions Percentage of major applications determined in 13 Comments: KPI is 2 year rolling. Performance well above target and 100 % for YTD. weeks or other formally agreed time over rolling two year period 98.68% 98.7% 20-21 95.9% 100% Target YTD: 94% Bigger is better 19/20 Outturn: 97.6%

Amar Dave Cllr Krupa Sheth Cllr Shama Tatler

Percentage of non-major (minor and other) applications determined in eight weeks or other formally agreed time over rolling two year period 86.26% YTD 01 87.24% 86.26% 88.75% 87.21% 19-20

Bigger is better

Target YTD: 86%

19/20 Outturn: 85.83%

Comments: KPI is 2 year rolling. 2 year rolling figures above target but reducing slowly. YTD performance is 82.8% and slightly under target, and above target performance required to maintain 2 year rolling target going forward. However, performance well above national target (70 %).

portfolio No data submitted to date 01 £563k 19-20 03 £565k £681k Target YTD: £1.80m Bigger is better 19/20 Outturn: £2.33m

Revenue income secured from commercial

Comments & Actions Comments

Amar Dave Amar Dave Cllr Shama Tatler Cllr Shama Tatler

A cleaner, more considerate Brent

Number of illegally dumped waste incidents Comments: Continued promotion of the Cleaner Brent app and the use of Veolia's technology and reporting via the contact centre have kept levels of reporting on the reported on public land (large and small) increase. This is positive as it ensures illegal waste dumping is removed quickly. Actions: Area based Neighbourhood Managers and Enforcement Officers continue to tackle the issue of illegal rubbish dumping. A programme of community skip days is 9,353 YTD 9.353 8.466 20-21 19-20 03 7.522 8.880 Contextua 19/20 Outturn: 33,472

Residual waste disposal tonnage - Public Realm Contract Target 1

18,934 16.743 20-21 17.344 17,383 Taraet YTD: 45.970 Smaller is better 19/20 Outturn: 69,269

Comments: The above target waste tonnages reflect nationwide trends due to lockdown transferring waste from the commercial to the residential waste stream. It also reflects continued property growth within the borough. Actions: The cost for disposal of tonnage in excess of the contract target is met by the Public Realm contractor Veolia so waste minimisation remains a key driver for

them. Due to the need to reduce face to face contact, Veolia have been trialling online campaigns starting with textiles collections, to examine how effective a targeted campaign can be. Data is being gathered so that as the situation returns to normal, new campaigns can be developed to maximise the impact on waste levels.

Cllr Krupa Sheth Cllr Krupa Sheth Amar Dave

	CWB-CUL00	1			
	Number	Number of active borrowers			
		2	1 6	72	
	YTD	54	4,6 7	/ 5	
	Q1	34,673	Q4	34,676	
	20-21	34,073	19-20	34,070	
	Q3 19-20	30,681	Q2 19-20	27,804	
			19-20	-	
	Target YT			Bigger is better	
	19/20 Ou	tturn: 34,676			

	CWB-CUL002 Number of cultural events in the libraries and museum			
YTD		_		
Q1 20-21 Q3 19-20	200	Q4 19-20 Q2 19-20	25 250	
-	Target YTD: 129 19/20 Outturn: 768		Bigger is better	

Cllr Krupesh Hirani Phil Porter Cllr Krupesh Hirani Phil Porter

CWB-PHE0	02			Comments & Actions
Percent	age of new birtl	1 visits with	nin 14 days	Comments: No data is available as the the Q1 new birth visit programme was been on hold due to COVID-19.
YTD		-		
Q1 20-21 Q3 19-20	- 98.0%	Q4 19-20 Q2 19-20	97.3% 94.8%	
	Target YTD: 95% Bigger is better 19/20 Outturn: 96.2%		Bigger is better	

Percentage of successful completions as a proportion of all opiate drug users in treatment			s in treatment	Comments & Actions Comments: Substance misuse services continue to be provided via telephone, on line provision and limited one to one work. Clinical services are being maintained as required and some face to face working is now taking place. Additional mobile phones and face coverings are being secured for service users for the New Beginnings Drug and Alcohol Service to maintain contact.
Q1 20-21 Q3 19-20	8.87% 7.72%	Q4 19-20 Q2 19-20	8.09% 7.81%	
Target YTD: 6.04% Bigger is better 19/20 Outturn: 8.09%			Bigger is better	

Cllr Krupesh Hirani Phil Porter Cllr Krupesh Hirani Phil Porter

	CWB-PHE006					
	The overa	ll number of v	vet and dry	visits to		
	Brent's sp	orts centres				
1						
	YTD		_			
	Q1		Q4	2671		
	20-21	-	19-20	367k		
	Q3 19-20	427k	Q2 19-20	429k		
	Target YTD: 1.33m Bigger is better					
	19/20 Outturn: £1.68m					
	15,20 000					

CYP-LOC009 Child Protection rate per 10,000 children				
YTD	•	31. 3	2	
Q1 20-21 Q3	31.3 35.7	Q4 19-20 Q2	32.6 35.4	
19-20 19-20 19-20 35-17 Target YTD: 35-45 Smaller is better 19/20 Outturn: 32.6				

Cllr Krupesh Hirani Phil Porter Cllr Mili Patel Gail Tolley

Strong Foundations

ACE-EMS001			
Number o	f complaints	upheld by th	e ombudsman
YTD		1	
Q1 20-21	1	Q4 19-20	2
Q3 19-20	6	Q2 19-20	9
			Contextual
19/20 Outt	urn: 23		

Comments: The Ombudsman stopped accepting new complaints on 18 March 2020, therefore less decisions were made. They began accepting complaints on 29 June 2020. Of the six complaints decided in Q1 2020-21, only one was upheld. Actions: Analyse complaints upheld by the Ombudsman and seek to improve performance on upheld cases.

Cllr Muhammed Butt Shazia Hussain Cllr Margaret McLennan Shazia Hussain

Strong Foundations

Comments: There were 307 Stage 1 complaints closed in Q1 2020-21, however an Number of Stage 1 complaints upheld/partially outcome was only recorded for 171 cases. Therefore the data provided only reflects the upheld and partially upheld cases where an outcome was provided. There were 73 complaints upheld/ partially upheld in Q1 2020-21. Actions: Ensure that where fault is identified the Council admits any failures and **73** YTD seeks to put things right. Q1 73 20-21 19-20 Q3 180 216 19-20 Contextua 19/20 Outturn: 852

Percentage of FOI requests responded to within 20 working days

VTD **89%**Q1 89% Q4 Q3 93% Q2 95%

Target YTD: 90% Bigger is better

Comments & Actions

Comments: Freedom of Information requests are slightly below target for this quarter and this is heavily due to diverting resources elsewhere to deal with COVID-19 pandemic. The ICO stated that they will be taking this into consideration when reviewing performance.

Actions: Proactively monitor FOI performance.

Cllr Margaret McLennan Shazia Hussain Cllr Margaret McLennan Shazia Hussain

ACE-EM5006
Percentage of members enquiries responded to within 10 days

YTD **89%**Q1 89% Q4 19-20 19-20 96%

Target YTD: 100% Bigger is better
19/20 Outturn: 97%

Comments & Actions

Comments: Member Enquiries response performance has dropped to 88%, with 1,382 enquiries received during Q1 2020-21. This is mainly due to being stretched during the pandemic and focusing on queries of high importance. The performance rate remains strong given the circumstances.

Actions: Continue to monitor Mess to improve performance.

for CYP and 10 out of 11 cases for ASC closed in time.

ACE-EMS007

Percentage of Stage 1 complaints responded to within timescale (Corporate)

19/20 Outturn: 92%

VTD **88%**Q1
20-21
88%
19-20
Q2
19-20
96%

Target YTD: 100%

8889

Q4
19-20
96%

Bigger is better

Comments & Actions

Comments: Corporate stage 1 complaint response performance remains in the high 80's. Q1 2020-21 saw a drop in performance with 241 cases closed on time. Priority was given to time critical complaints. This is below the 100% target, however there should be an improvement in the next quarter.

Actions: Report weekly on complaint performance so that service areas can improve timeliness

Cllr Muhammed Butt

ACE-EMS008
Percentage of Stage 1 complaints responded to within timescale (Statutory)

94%

Q1
20-21
94%
19-20
Q3
93%
Q2
19-20
93%

Target YTD: 100%
19/20 Outturn: 91%

Percentage of Stage 2 complaints responded to

33.0%

19-20

Ω2

33%

50%

Bigger is better

Comments & Actions

Comments: Stage 1 statutory complaint performance achieved 94% of 16 cases closed in time for Q1 2020-21. This was made up of a split of 5 out of 5 cases on time

Actions: Report weekly on complaint performance so that service areas can improve timeliness.

Cllr Margaret McLennan

19/20 Outturn: 94%

ACE-EMS009
Percentage of Stage 2 complaints responded to within timescale (Corporate)

76%

Q1 76%
Q1 920-21 76%
Q3 81%
Q2 92%
Target YTD: 100%
Bigger is better
19/20 Outturn: 86%

Comments & Actions

Comments: Corporate Stage 2 response performance is lower than usual in q1 2020-21, this was due to an influx in complaints and the pandemic.26 out 34 complaints were closed on time representing a 76% rate.

Actions: Improve Stage 2 performance and ensure responses are sent for sign off at least 2 days before they are due.

Cllr Margaret McLennan

within timescale (Statutory)

33%

20%

Comments & Actions

Comments: Statutory Stage 2 complaint response performance remains poor. This is largely down to the complexity of the cases received. There were 2 out of 7 ASC complaints closed in time and 1 in 2 complaints in CYP closed in time in Q1 2020-21. The pandemic also had an impact on ASC complaint responses.

Actions: Seek to improve performance with rigorous monitoring but continue to produce thorough investigations.

Cllr Margaret McLennan

Percentage of telephone calls answered through the council's ACD system

YTD	9	4.7	%
Q1	94.67%	Q4	88.00%
20-21	34.0770	19-20	00.0070
Q3	79.57%	Q2	81.24%
19-20	13.31/0	19-20	01.24/0
Target YT	TD: 80%		Bigger is better
19/20 Ou	tturn: 80%		

Comments & Actions

Cllr Margaret McLennan

YTD

Q1

20-21

03

19-20 ZU
Target YTD: 100%

19/20 Outturn: 43%

Shazia Hussain

Shazia Hussain

Cllr Margaret McLennan

Peter Gadsdon

Shazia Hussain

Shazia Hussain

Strong Foundations

Percentage of staff who have completed mandatory online Information Governance courses within one month of becoming due

YTD 01 88% 87% 20-21 19-20 83% 86% Taraet YTD: 90% Bigger is better

Comments: We have recently refreshed the courses and reduced the number of mandatory courses from 4 to 3. This will help users promptly complete courses due Actions: To continue supporting service areas meet the corporate target for completing the mandatory courses.

19/20 Outturn: 96%

achieved to date

YTD

01

20-21

19-20

Cllr Margaret McLennan

and change events

19/20 Outturn: 8.6

Percentage of Subject Access Requests (SARs) responded to within the statutory timescales

92% 01 92% 100% 20-21 19-20 99% 98% Taraet YTD: 90% Bigger is better

Registration and Nationality external income

£146k

£254k

Comments: Target for q1 has continued to be met. Increase in the number of SARS has been seen in Q1. Tracker continues to be sent out to service areas, assisting in the statutory deadlines and corporate performance being met.

Actions: continue with SAR Forum and Tracker. Identify the high profile cases (staff, legal) to ensure all bodies are informed and updated accordingly.

Cllr Margaret McLennan Cllr Margaret McLennan Peter Gadsdon

CDS-REG001 Percentage of deaths registered within five days (excluding those referred to the Coroner)

19/20 Outturn: 86%

82.3% YTD 01 82% 20-21 89% 92% 19-20 19-20

Target YTD: 90% Bigger is better 19/20 Outturn: 9%

Comments & Actions

Comments: The death registration service continued throughout the COVID-19 period. From 28th March 2020 to 31st July 2020 a total of 1300 death were registered compared to the same period in 2019 when 747 deaths were registered there was a 57% increase during the COVID-19 period. The death registration service had an amendment to regulations by the Coronavirus Amendment Act 2020. This meant that deaths could be registered over the telephone. All resources were focused on providing this 57% increase in death registrations. Numbers of death registration have now resumed to pre COVID-19 levels in Brent. Customers can order certificates online, we also have the ability to use Robocert which reduces the time to produce some historical certificate types.

Actions: We continue to register death registrations over the telephone, thus reducing physical contact with customers where possible, with the offer to purchase certificates online.

Comments & Actions

Comments: Due to COVID-19 restrictions which began on 28th March 2020, birth, marriages, civil partnerships and citizenships ceremonies ceased operations nationally. Following Government guidance COVID-19 restrictions were eased from 4th July 2020 to allow small civil marriages and partnerships and ceremonies and birth registrations to resume . In Q2 July 2020 Registration and Nationality has shown positive signs of income recovery following services for births, marriages and citizenship ceremonies reopening. In quarter two, month one July 2020, the income reported is £105,729.50 bringing our year to date income figure at £247,873.42. Actions: With a demand for people wanting to register their intent to give legal notice of marriage and civil partnership we have opened double diaries to fit the

Target YTD: £940k Bigger is better 19/20 Outturn: £1.06m

£146,193

19-20

£256k

£282k

Cllr Margaret McLennan

CDS-REV001 Average days taken to process new benefit claims

YTD 10.27 8.1 20-21 19-20 8.9 19-20 Target YTD: 8.7 Smaller is better Comments & Actions

Comments: Increase in workload due to COVID-19.

CDS-REG004 Percentage of births registered within 42 days

YTD Q1 99% 52% 20-21 19-20 03 99% 99% 19-20 Taraet YTD: 98% Biaaer is better 19/20 Outturn: 99%

Comments: The birth registration service was closed on 28th of March following Government

COVID-19 guidance, we resumed services on 4th June 2020. Since then we have registered 1359 births from 1st June to 31st July 2020 post COVID-19. Comparing this to the same period in 2019 we had reported 843 birth registrations from 1st June 2019 to 31st July 2019, an increase of 62% of births registered within the same period. We have completed the backlog and currently have under 80 birth registrations outstanding. Customers can order certificates online, we also have the ability to use Robocert which reduces the time to produce some historical

Actions: Continuing to reduce the back log of birth registrations outstanding via sending birth reminders via the contact details we have for the parents.

Cllr Margaret McLennan

Cllr Margaret McLennan

Non-Domestic Business Rates (NNDR)

19.2% YTD 01 19.2% 15.5% 20-21 03 02 26.4% 28.1% Taraet YTD: 0.287 Bigger is better 19/20 Outturn: 98.2%

Comments: Collection have been severely affected by the pandemic, which affected the ability of businesses and residents to pay. Services have responded with support for those affected and implemented local and government support schemes.

Percentage of Council Tax collected

28.1%

01 28.1% 14.0% 20-21 03 25.8% 26.0% Target YTD: 0.306 Bigger is better 19/20 Outturn: 96.0%

Comments: Collection have been severely affected by the pandemic, which affected the ability of businesses and residents to pay. Services have responded with support for those affected and implemented local and government support schemes.

Peter Gadsdon Peter Gadsdon Cllr Margaret McLennan Cllr Margaret McLennan

Strong Foundations

CDS-REV005

Value of HB overpayments recovered

Comments & Actions
Comments: Collection have been severely affected by the pandemic, which affected the ability of businesses and residents to pay. Services have responded with support for those affected and implemented local and government support schemes.

YTD

£1,651,900

Q1
20-21
£1.65m
Q4
19-20
Q2
19-20
£2.36m
Target YTD: £7.20m
Bigger is better
19/20 Outturn: £8.70m

Bigger is better

Average days sickness (Previous 12 months) Comments: The increase in average days sickness from quarter 4 - 2019/2020 to quarter 1 - 2020/2021 reflects the unexpected COVID-19 related sickness absence. 7.05 Q1 6.77 7.05 20-21 19-20 Q3 6.13 6.05 19-20 19-20 Contextual 19/20 Outturn: 6.77

Cllr Margaret McLennan Peter Gadsdon Cllr Margaret McLennan Debra Norman

0				
CWB-HMA003				Comments & Actions
YTD Q1 20-21 Q3 19-20 Target YTL	95 95.9% 98.5%	9.90 Q4 19-20 Q2 19-20	98.6% 100.9% Bigger is better	Comments: Rent collection performance has been significantly impacted by COVID-19, whether this is increased number of people falling into arrears or delaying enforcement action against those who are longstanding 'bad payers. Actions: The service is working to reduce genuine financial hardship caused by COVID-19 by utilising the resident support fund and partnership working with CAB to provide debt management advice. Additionally, preparations are underway to kick start enforcement action. We are now at a point where no resident should be in a position where they cannot pay their rent so the service is going to be utilising all possible approaches to increase rent collection rate, this targeted approach will be supported by the new rent dashboard on CRM.
,				

Comments & Actions Percentage of housing customers satisfied with Comments: At the beginning of the COVID-19 lockdown period, Brent Housing made a strategic decision to maintain services and safety works, whilst our residents staved the repairs service received in to beat the virus. Brent surveyors and contractors observed all public health protocols during this time and continue to do so now. This has been rewarded with a continued increase in customer satisfaction, building 87.50% on the last two years of work to improve reliability and trust in the service, with over 80% of repairs completed in 14 days. Q1 87.5% 83.0% 20-21 84.7% 83.4% 19-20 19-20 Target YTD: 82% Bigger is better 19/20 Outturn: 83.0% Cllr Eleanor Southwood Phil Porter

Comments & Actions Income generated by Building Control YTD No data submitted to date 01 £306k 20-21 19-20 Q3 Q2 £220k £751k 19-20 19-20 Target YTD: £1.19m Bigger is better 19/20 Outturn: £1.85m

Cllr Eleanor Southwood

Cllr Shama Tatler Amar Dave